

Shawna E. Shea Memorial Foundation, Inc.

www.shawnafoundation.org

A tax-exempt 501(c)(3) charitable organization pursuant to the Internal Revenue Code
EIN 47-4742570

Application for Fiscal Sponsorship Program

The Shawna E. Shea Foundation, Inc. (Shawna Foundation) was established to celebrate the life of Shawna Shea, a young woman who was inspirational to those who live in the margins of society. She gravitated toward people who struggled to find their place in life and was a model of finding ways to achieve hopes and dreams, especially through creative expression. The Shawna Foundation's charitable mission is to support young people, especially women, in filmmaking, performance arts and other artistic and cultural endeavors through financial assistance, scholarships, fellowships, mentoring and educational opportunities. The Shawna Foundation honors a creative and artistic young woman who lost her life too soon and strives to create these opportunities in her memory through collaborations with other organizations and individuals aligned with our mission.

As a fiscal sponsor, the Shawna Foundation serves as a non-profit tax-exempt umbrella organization that accepts and administers contributions made to select film and arts projects.

Fiscal sponsorship allows filmmakers and artists to solicit and receive tax deductible donations from individuals and gifts from foundations without having to create a 501(c)(3) non-profit corporation.

The Shawna Foundation is an independent not-for-profit organization. Fiscal sponsorship does not provide funds, grants or any monetary funding. Nor does the Shawna Foundation as fiscal sponsor fundraise or solicit donations for individual film and arts projects.

Type of Fiscal Sponsorship We Offer

The Shawna Foundation offers a Model C fiscal sponsorship program. In the case of a pre-approved Grant Project ("Model C"), the Shawna Foundation re-grants funds received from a donor to the Project. The Shawna Foundation is NOT responsible for the Project's programmatic operations. Instead, these operations, as well as incurred liabilities to third parties, are the ultimate responsibility of the Project. In addition, no one in a "Model C" project is considered an employee of the Shawna Foundation.

Under the "Model C" agreement, the Shawna Foundation is responsible for the financial administration of a restricted fund and any associated IRS reporting requirements. We make grants from this fund to support the Project at our discretion. The Project is responsible for maintaining adequate records to show that these funds are being used solely for the intended grant purposes. Any funds that are not spent must be repaid to the Shawna Foundation. All other responsibility related to the Project rests with the Project — including the preparation of grant reports to its funders and to Shawna Foundation.

Fiscal sponsorship fee: 7%

Eligibility Criteria

Applicants must demonstrate that their project is aligned with the mission of the Shawna Foundation.

We require the following information:

- The name and full description of the Project.
- An explanation of how the Project is aligned with the mission of the Shawna Foundation.
- Names and addresses of all parties associated with the Project.
- Geographic location of the Project.
- Names and contact information of funders or prospective funders for the Project.
- Project time line.
- Explanation of associated promotional, screening, exhibiting, performance activities.

Send all required information to:

Anna Chinappi, President
The Shawna E. Shea Memorial Foundation, Inc.
194 Granite St.
Uxbridge, MA 01569
annachinappi@gmail.com

We thank you for collaborating with the Shawna Foundation!